

**How to cope with JUPAS Arrangement from now on to Feb 2012**  
**School United Christian College**

Date	Goals	Students	School Administration	Student Support	Career Teachers	Class Teachers	Other teachers
Jun 2011	Call meeting to discuss the working schedule				✓		OLE/LWL team & JUPAS team
	Final training on SLP and Graduate ePortfolio			✓			OLE/LWL team
Jul 2011	Hold DSE preparation day camp					✓	OLE/LWL team & Academic team
	Complete SLP (OLE, Self-account)	✓	✓	✓			OLE/LWL team
Aug 2011	Integrate school report and SLP						OLE/LWL team & IT team
Sep 2011	Brief student about JUPAS (ie. university selection, OEA)				✓		

Date	Goals	Students	School Administration	Student Support	Career Teachers	Class Teachers	Other teachers
Oct 2011	Hold career / study seminars, visits and activities (ie. interview skills)				✓		OLE/LWL team
	Train student to use JUPAS platform					✓	OLE/LWL team
	Complete OEA	✓					
	Complete SRR		✓				OLE/LWL team & IT team
	Final check on SLP	✓	✓			✓	OLE/LWL team
Nov 2011 Dec 2011 Jan 2012	Complete university selection	✓		✓			
	Complete additional info	✓		✓			Language Teachers
	Submit SRR						JUPAS team
	Submit SLP						OLE/LWL team
	Check student info					✓	
	Endorse application			✓ (Principal)			
Feb 2012 Mar 2012	Hold training on using SLP (ie. interview skills)				✓		OLE/LWL team